



ಸಂಖ್ಯೆ: ಮಂ.ವಿ.ಮಂ/1070A/2022-23

ದಿನಾಂಕ: 19.08.2022

NOTIFICATION FOR THE PURCHASE OF STATIONARY
Quotations are invited for the supply and installing the following articles
on or before 26.08.2022 by post

Sl.No	Name of the article	Specification	Approximate requirement
1	A/4 Size paper (80 Gsm copy plus or Bright)	100 Ream	100 Ream
2	Add jel pen (Green)	20	20
3	Air freshener	1	1
4	Attendance Register	300	300
5	Brooms	25	25
6	Bucket (Big)	20	20
7	Bucket (Small)	20	20
8	Calculator	5	5
9	CD Marker pen	10	10
10	Cello tape White (1' / 2' / 3')	Each	20
11	Chalk Piece White (Apsara)	50 Box	50 Box
12	Cleaning Brush	10	10
13	Cloth envelop A/4	50	50
14	Color post it pad	20	20
15	Colour Chalk Piece (Apsara)	10 Box	10 Box
16	Double hole file	50	50
17	Double hole punching machine	10	10
18	Dust bin (small)	25	25
19	Dust pan	20	20
20	Dust stick	20	20
21	Duster	50	50
22	Fevi stick (Big)	10	10
23	Highlighter pen	10	10
24	Ink pad	10	10
25	Jump Clip	20 box	20 box
26	Legal paper	5	5
27	Long note book (100 page)	25	25
28	Long note book (200 page)	25	25
29	Marker pen	25	25

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ಎಂ.ಸಿ ರೋಡ್, ಮಂಡ್ಯ - ೫೭೧೪೦೧



MANDYA UNIVERSITY

M.C Road, Mandya - 571401

Ph.No.: 08232-220039, E-Mail: info@mandyauniversity.ac.in, Website: www.mandyauniversity.ac.in

30	Mop with stick big	25	25
31	Mop without stick	25	25
32	Mugs	25	25
33	Pen (Red/Blue/Black)	Each	50
34	Plastic tray	50	50
35	Poker big/small	each	10
36	Scale steel	5	5
37	Short note book (100 page)	100	100
38	Single hole file (Best quality)	500	500
39	Single hole punching machine	10	10
40	Stapler big	2	2
41	Stapler pin big	02 box	02 box
42	Stapler small	10	10
43	White board Duster	10	10
44	Sketch pen	10	10
45	Tag	10	10
46	Water wet pad	10	10
47	Whitener pen	20	20
48	Notice board pin	5box	5box
49	Water can	10	10
50	Plastic Glass	10	10

TERMS AND CONDITIONS

1. **Rate should be quoted including installation charge.**
 2. Single quote should be needed to apply Rate should include all taxes, duties and all types of clearances.
 3. The materials should be delivered to the institution and the installation by the supplier.
 4. Quotation shall be addressed to **Vice chancellor, Mandya university, Mandya-571401** and super Scribed as "Quotation for _____"
 5. Rates shall be quoted both in figures and words.
 6. All materials should be executed by a single party with single quote. All materials should provide proof of conformance to international standards of ISI and ISO.
 7. Accepted rates cannot be altered.
 8. The University reserves the right to accept/reject quotation without assigning any reasons.
 9. This notification is published in university website www.mandyauniversity.ac.in
- Last date for submission on 26.08.2022 at 04:00 pm.

Vice Chancellor
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